

**Mt. Holly Springs Borough Authority
200 Harman Street
Mt. Holly Springs, PA 17065**

**Regular Meeting Minutes
November 9, 2017**

CALL TO ORDER

Chairman Wil Shirey called the November 9, 2017 Borough Authority meeting to order at 6:30 p.m. Authority members stood and recited the Pledge of Allegiance to the flag.

MEMBERS PRESENT

Wil Shirey, Mike Gwozdecki, Judy Russell, Kathy Landis, Ed Kendall, GHD Representative Nancy Adams, Solicitor Mark Allshouse, and Jim Williams

BILL ADJUSTMENT REQUEST

Ellen Bussey, 25 Yankee Drive, Mt. Holly Springs submitted a bill adjustment request because of a broken disc in the water softener. Culligan has repaired the problem. The Authority reviewed the account screen.

Mike Gwozdecki made a motion to adjust 25 Yankee Drive usage to 8,000 gallons of usage. The motion was seconded by Judy Russell. Mr. Kendall stated the Authority takes the highest of the last four quarters and would be 11,000 gallons. Mike Gwozdecki made a new motion to adjust the bill for 25 Yankee Drive to 11,000 gallons of usage. The motion was seconded by Judy Russell. Motion passed.

REVIEW OF REGULAR MEETING MINUTES-OCTOBER 12, 2017

Judy Russell made a motion to approve the minutes of October 12, 2017 as presented. The motion was seconded by Mike Gwozdecki. Motion passed.

BILLS FOR APPROVAL-OCTOBER 2017

Mike Gwozdecki made a motion to approve payment of the water and sewer bill for October 2017. The motion was seconded by Judy Russell. Motion passed.

ENGINEER'S REPORT No report

SOLICITOR'S REPORT No report

OLD BUSINESS None

NEW BUSINESS

Treasurer's Report-Ed Kendall made a motion to approve the Treasurer's Report for October 2017. The motion was seconded by Kathy Landis. Motion passed.

Borough Report-Tom Day reported the insurance company turned the Authority Book for the premiums. Everything would stay the same.

Mr. Day reported all the employee health insurance would be renewed next week. There are three different policies he would be looking at but would stay the same in pricing as last year with no increase.

The repair work on 111 E. Pine Street has been done and guys did a great job handling that themselves.

Mr. Day reported he is still in the process of getting pricing for electricity.

Water Tank Inspection-Jim Williams reported all the results are back. The inspection was done by Mr. DeClerk.

The interior coating of all three tanks were in extremely good condition. The only recommendation he had for the interior was to re-inspect in five years. He believes the current condition is good for another 7-10 years but he advises to inspect after 5 years.

Jim Williams stated the exterior on all three tanks are in good to fair condition. His recommendation is within 3-5 years to power wash and apply and over coat. Once that is completed, the current paint system would be good for 15 years.

Mike Gwozdecki asked about the costs involved. Jim Williams replied a wash down and over coating can cost in the \$50,000-\$70,000 range per tank. To do the exterior of the tank would have to be from mid-March to the end of April or mid-October to the end of November. That is when the least amount of condensation would be on the outside of the tanks.

Wil Shirey stated he did not include it in budget for the tanks because he thought they should do the tanks out of the reserve fund.

Wil Shirey called an executive session at this point in the meeting for a personnel matter.

Wil Shirey called the meeting back to order at 7:08 p.m.

Mike Gwozdecki made a motion to recommend to Council to increase Jim Williams pay by \$1.00 per hour in recognition of him paying his own medical insurance. The motion was seconded by Judy Russell. Motion passed unanimously.

Ed Kendall asked if Council should be informed of any names wishing to fill the vacant seat. Mr. Shirey stated yes, the name or names should be given to Jim Collins. The Council appoints the new member.

ADJOURN

Mike Gwozdecki made a motion to adjourn the November 9, 2017 Authority meeting. The motion was seconded by Judy Russell. Motion passed.

Respectfully submitted,

Pat Fisher
Utility Billing Clerk